

PROFILE
OF
M/s. *S Dhanapal & Associates*

(Firm of Practising Company Secretaries)

Suite Nos.102 & 103, First Floor, Kaveri Complex,

96/104, Nungambakkam High Road,

(Next to NABARD & ICICI Bank),

Nungambakkam, Chennai - 600 034

Land-line 044 - 4553 0256 / 0257

Mobile-9677022712

Email: csdhanapal@gmail.com

Website: www.csdhanapal.com

Professional Team of M/s. S Dhanapal & Associates

CS S. Dhanapal

CS Smita Chirimar

CS N.Ramanathan

CS R. Pratheepa

CS Krithika Vijay Karthik

CS Venkatesan

Profile of M/s. S DHANAPAL & ASSOCIATES

M/s. S Dhanapal & Associates, a firm of Practising Company Secretaries, emerged under the initiative and guidance of Mr. S. Dhanapal, who is the Managing Partner of the firm having more than 16 years of experience and proficiency in secretarial and legal matters. Having started with the belief of looking at all corporate transactions and compliances in a completely different approach, in such a way that the approach always keeps both law makers and corporates at win-win situation, the firm since its inception has come a long way with a team of around 40 dedicated team members consisting of 6 qualified company secretaries and a number of secretarial trainees and employees. The firm is also amply supported by a full time legal counsel.

With its rich experience in the field of corporate compliance, the firm has carved its name in the market as a leading company secretary firm providing holistic services in the field of Secretarial, Legal and Foreign Exchange Related Matters.

Mr. Dhanapal who besides being a thorough professional is also a voracious reader, an eminent speaker and a prolific writer continues to lead and mentor the firm.

The firm handles secretarial matters of nearly 300 companies that include Companies belonging to Sundaram Group, Empee Sugar Group, Hatsun Agro Group, Teledata Group, Hansa Group, Voltech Group, XS REAL Group, Associate Companies of Hyundai, OPG Group, Orchid Pharmaceuticals etc.

The firm has been appointed to perform Secretarial Audit under Section 204 of the Companies Act, 2013 for many Government and Listed Companies like Tamilnadu Industries Development Corporation Limited (TIDCO), Tidel Park Coimbatore Limited, Tichel Bio Park Limited, Tamilnadu Civil Supplies Limited, Hatsun Agro Limited, Wheels India Limited, Kamarajar Port Limited, etc.

S.Dhanapal, B.Com, B.A. B.L., F.C.S.

Managing Partner

Mr.S.Dhanapal is a fellow member of The Institute of Company Secretaries of India, a Law Graduate from Dr. Ambedkar Govt. Law College, Chennai (Five years Integrated Law course) and a Commerce graduate from the University of Madras.

He is the founder and the Managing Partner of M/s. S Dhanapal & Associates, a Firm of Practising Company Secretaries based at Chennai. He has more than 15 years of experience in the areas of Corporate Secretarial and Legal matters and has been mentoring corporate as well as professionals with his wide experience, knowledge and professional acumen.

He is enrolled with the ICSI Insolvency Professionals Agency and registered as an Insolvency Professional with Insolvency and Bankruptcy Board of India to practice as an Insolvency Professional for Corporate Insolvency and Liquidation Process.

He is a passionate reader, voracious speaker and a prolific writer on varied corporate legal and secretarial matters. He regularly contributes as a speaker and writer in various professional forums/journals. He is a well known resource person, having addressed as a speaker in nearly 200 National and Regional forums throughout the country in various professional Institutes including ICAI, ICSI, ICMAI, Chambers, Universities, Colleges and other professional forums. All his articles are widely appreciated and acknowledged due to his unique style of writing and practical coverage of the topic in a very simple language. Two of his articles got accredited as "Best Article" by the Chartered Accountants Study Circle and were published in their Magazine.

He is also a much sought after corporate trainer and also been a trainer to various Government Authorities like Comptroller and Auditor General of India (CAG), Indian Audit and Accounts Dept., Office of Regional Director, Ministry of Corporate Affairs, Registrar of Companies, Chennai and Economic Offences and Commercial Crime Wing, Police Department, Government of Tamilnadu.

He also holds/held position as

1. Secretary of the Southern India Regional Council of the Institute of Company Secretaries of India
2. Council Member of the Institute of Company Secretaries of India, Southern India Regional Council (SIRC-ICSI)
3. Treasurer of SIRC-ICSI
4. Convener of the Chennai North Study Circle of SIRC-ICSI
5. Chairman of the Professional Development Committee of SIRC-ICSI,
6. Chairman of the Students and Newsletter Committee of SIRC-ICSI,
7. Council Member, Hindustan Chamber of Commerce, (HCC),
8. Chairman of Expert Committee on Corporate, Allied Laws, CSR, Governance & Ethics of Hindustan Chamber of Commerce (HCC) - serving second consecutive term,
9. Member of the Executive Committee for Entrepreneurship Development of the Anna University,
10. Committee Member-CII (SR)-Sub-Committee for CSR Initiatives,
11. Committee Member for Accounting Standard for Local Bodies, SIRC of Institute of Chartered Accountants of India.

He has authored a number of books, like "LLP Made Easy", "Handbook on Companies Act, 2013", "Guide to Companies Act, 2013" (First, Second and 2016 Editions), "Guide to Insolvency & Bankruptcy Code, 2016", "Guide to National Company Law Tribunal & Appellate Tribunal" all of which are very well received by the readers.

He is privileged to have been conferred with the "BHARAT GAURAV AWARD" India's most coveted Institutional Presentation for being worthy example to others for his remarkable achievement by one of the India's leading Voluntary Organisation in the year 2015 and once again to receive "BEST CITIZENS OF INDIA" Award in recognition of his exceptional calibre and outstanding performance in his chosen area of activity by another leading organisation in the year 2016.

Smita Chirimar, M.Com, F.C.S., DCG (ICSI), LLB

Partner

Ms. Smita Chirimar is a Fellow Member of the Institute of Company Secretaries of India and also holds Masters Degree in Commerce from the University of Madras and is also a Law Graduate. She also holds a post membership qualification degree in Corporate Governance (DCG(ICSI)), a specialized course in Corporate Governance offered by ICSI only to its members.

She has over 10 years of experience in secretarial matters. Prior to associating with the firm as a partner, she worked as Company Secretary of a listed company belonging to a big group of Power and Steel companies and independently handled secretarial and compliance related work for the whole group comprising of a number of NBFCs, listed companies (both in India and abroad), private and public companies.

She gained substantial experience and knowledge, in a short span of time, and has handled a variety of assignments stretching over the provisions of Companies Act, LLP Act, SEBI Act and Foreign Exchange Management Act.

She has an excellent academic record and has keen interest in research and development activities. She is a regular speaker at the Institute of Companies Secretaries of India (ICSI) and Institute of Chartered Accountants of India (ICAI), Confederation of Indian Industry (Southern Region) and various other professional forums on the Companies Act, 2013.

She is a member of the Student's Committee of the Institute of Company Secretaries of India (Southern Region) and a member of the Expert Committee on Corporate, Allied Laws, CSR, and Governance & Ethics of Hindustan Chamber of Commerce. She has also been convener of the Chennai North Study Circle of the SIRC of ICSI.

Professional Experience

Her areas of interest include:

- Conducting Secretarial Audits and Due-Diligence Audits.
- Compliance management under the Companies Act in relation to incorporation of companies, change of name and objects, shifting of registered office from one State to another, allotment of securities, structuring of Board of Directors, holding of board and general meetings and maintenance of statutory records and returns etc.
- Compliance management under the Foreign Exchange Management Act (FEMA) in relation to Foreign Direct Investment (FDI), External Commercial Borrowings (ECB) and Overseas Direct Investment (ODI)
- Preparation of various documents, resolutions, applications, petitions, forms, registers and records required under the Companies Act and the Foreign Exchange Management Act.
- Liaisoning with Stock Exchanges for listing, delisting and other matters.
- Co-ordination with RBI for FEMA related issues.
- Co-ordination with RTA, Company and e-voting agency for the purpose of postal ballot and e-voting.

N.Ramanathan, B.Com, F.C.S.

Partner

Mr. N. Ramanathan is a Commerce Graduate from the University of Madras and a fellow member of the Institute of Companies Secretaries of India. Prior to associating with the firm as a partner, he worked as Company Secretary of a listed company in Chennai for more than 15 years.

He has gained substantial knowledge and experience in ensuring compliance of listed companies and has handled variety of assignments including take over, scheme of arrangements, variety of equity issues etc. His main area of interest is in drafting schemes of reconstruction and arrangements. He has rich practical experience in Incorporation of Companies, LLPs and drafting of agreements.

Professional Experience

The following are the some of his major areas of practice:

- Compliance with listing agreement
- Handled documentation relating to overseas issue and related due diligence
- Handled several composite schemes of re-arrangement including mergers, demergers and amalgamation
- Rights issue by listed companies
- Liaison with Stock Exchanges
- Documentation and due diligence in relating to acquisition of companies in India and abroad.
- Trade marks and other intellectual property rights related matters
- Incorporation of Companies and LLPs
- Secretarial Audit and due diligence reports

R. Pratheepa, B.C.S, A.C.S.

Partner

Ms. R. Pratheepa is a Corporate Secretaryship Graduate from Bharathiar University, Coimbatore and an Associate Member of the Institute of Companies Secretaries of India. She has around 6 years of experience in the areas of secretarial matters in corporate sector. She started her career with one of the leading Real Estate group in Chennai and has thereafter worked in a listed company and has independently handled secretarial and compliance related works there. She has acquired practical experience and knowledge in regular compliance management and documentation relating to various secretarial matters of both listed as well as unlisted entities.

Professional Experience:

The following are the some of her major areas of practice:

- Compliance requirements under the Companies Act,1956, Companies Act, 2013 and SEBI
 - Liaison with Stock Exchanges, Registrar of Companies, Share Transfer Agents etc.
 - Incorporation and closure of companies
 - Engaged in the process of Capital Reduction and Demerger of companies
 - Compliance with listing agreement, SEBI Regulations & FEMA rules and regulations
 - Secretarial Audit and due diligence exercises
 - Filing of financial statements in XBRL mode
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